

# Agenda

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| <b>Meeting name</b>      | <b>Meeting of the Audit and Standards Committee</b>   |
| <b>Date</b>              | <b>Tuesday, 26 September 2023</b>   |
| <b>Start time</b>        | <b>6.30 pm</b>  |
| <b>Venue</b>             | <b>Parkside, Station Approach, Burton Street,<br/>Melton Mowbray, Leicestershire LE13 1GH</b> |
| <b>Other information</b> | <b>This meeting is open to the public</b>   |

Members of the Audit and Standards Committee are summoned to the above meeting to consider the following items of business.

**Edd de Coverly**  
**Chief Executive**

## Membership

|                    |                    |                       |
|--------------------|--------------------|-----------------------|
| <b>Councillors</b> | L. Higgins (Chair) | J. Mason (Vice-Chair) |
|                    | J. Adcock          | I. Atherton           |
|                    | M. Brown           | S. Carter             |
|                    | S. Lumley          | J. Orson              |
|                    | S. Orson           | T. Webster            |

**Quorum:** 5 Councillors

|                          |                           |
|--------------------------|---------------------------|
| <b>Meeting enquiries</b> | Democratic Services       |
| <b>Email</b>             | democracy@melton.gov.uk   |
| <b>Agenda despatched</b> | Monday, 18 September 2023 |

| No. | Item   | Page No. |
|-----|--|----------|
| 1.  | <b>APOLOGIES FOR ABSENCE</b>   |          |
| 2.  | <b>MINUTES</b><br>To confirm the minutes of the meeting held on 4 July 2023.   | 1 - 4    |
| 3.  | <b>DECLARATIONS OF INTEREST</b><br>Members to declare any interest as appropriate, in respect of items to be considered at this meeting.   | 5 - 6    |
| 4.  | <b>INTERNAL AUDIT PROGRESS REPORT</b><br>The Head of Internal Audit to submit a report to update Members on the progress made in delivering the 2023/24 Internal Audit Plan and key findings arising from audit assignments completed.<br><br><b>Report to follow.</b> |          |
| 5.  | <b>RISK MANAGEMENT ANNUAL REPORT 2023</b><br>The Director for Corporate Services is to present the Risk Management Annual Report 2023.<br><br><b>Report to follow.</b>   |          |
| 6.  | <b>INFORMATION GOVERNANCE FRAMEWORK</b><br>The Information Governance Framework report is to be presented to the Committee.  | 7 - 20   |
| 7.  | <b>URGENT BUSINESS</b><br>To consider any other items that the Chair considers urgent.   |          |